

No. Book 1 Page 1

ADMINISTRATIVE ORDER BOOK-

RE: PUBLIC ADMINISTRATIVE ORDERS

MEMORANDUM

Of Papers Filed and Date of Filing

ORDER #	DATE	DESCRIPTION
800	6/10/80	Amended and Modified Plan pursuant to Speedy Trial Act of 1974
927	5/5/86	Order referring to US Bankruptcy Court all cases under Title 11, U.S.C.
1051	6/13/90	Order assigning to magistrate judges all applications for appointment of receivers and all applications for writs of replevin
10/79	7/8/91	Order referring to magistrate judges all cases under the Federal Debt Collection Procedures Act of 1990
1105	2/6/92	Order adopting maximum allowable transcript rates
1119	3/30/92	Plan for Representation of Indigent Plaintiffs in Civil Rights Cases
1121	3/30/92	Order approving Notice of Prejudgment Remedies
1154	12/18/92	Order amending Plan for Representation of Indigent Plaintiffs in Civil Rights Cases
1183	8/30/93	Order Establishing Forfeiture Schedule for the ND
1184 (& attachment)	9/13/93	Order amending plan of the ND for providing representation pursuant to The Criminal Justice Act of 1964, as amended.
1213	1/31/94	Order granting Clerk of Court authority to grant certain unresisted ministerial motions
1235	9/13/94	Order adopting Amended and Substitute Criminal Justice Act Plan for the ND
1241	12/5/94	Order setting out procedures for imposing sentences under the Sentencing Reform Act of 1984 and Fed. R. Crim. P. 32
1265	3/31/95	Order setting forth procedure for case assignments
1311A	5/15/96	Order establishing Bankruptcy Appellate Panel
1318	5/31/96	Order authorizing USDC-NDIA to participate in Bankruptcy Appellate Panel
1331	12/11/96	Order amending court's plan for random selection of grand and petit jurors
1353	4/10/97	Order establishing new master wheels in accordance with the amended plan for the random selection of grand and petit jurors in the United States District Court for the Northern District of Iowa
1354	4/11/97	Order amending 4/10/97 order regarding refiling jury wheels
1357	5/2/97	Order granting Magistrate Judge Zoss continued authority to accept guilty pleas in felony cases

No. Book 1 Page 2

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ORDER #	DATE	DESCRIPTION
1392	2/19/98	Order authorizing the US Attorney's Office to make disclosure of matters occurring before the grand jury
1447	10/4/99	Order referring actions for judicial review of administrative actions by the SSA on individual applications for benefits to Magistrate Judge Paul A. Zoss
1452	12/7/99	Order prohibiting smoking from all areas of the courthouses in the ND
1466	1/20/00	Order amending court's plan for the random selection of grand and petit jurors
1472	4/20/00	Order appointing CJA Panel Selection Committee
1479	7/27/00	Order setting forth procedures for filing Rule 32 waivers in Western and Central Districts
1487	11/6/00	Order authorizing Local Rules Committee to publish notice which constitutes compliance with FRCP 83(a)(1)
1497	12/27/00	Order re Local Rules for ND & SD effective 1/1/01
1501	2/15/01	Amendment to Local Rules effective 2/15/01 (LCrR 12 and LCrR 32.1)
1502	5/18/01	Order re payment of Interim CJA vouchers
1507	7/5/01	Order setting procedures applicable to guilty pleas before Magistrate Judge Paul A. Zoss
1509	1/8/02	Order setting forth procedures with respect to presentence reports and statement of reasons in the Northern District
1513	2/7/02	Order prohibiting law enforcement representatives from wearing uniforms in court while appearing in criminal and civil jury trials
1527	7/3/02	Order approving Search Policy of U.S. Probation Office
1530	10/21/02	Order authorizing Local Rules Committee to publish notice which constitutes compliance with FRCP 83(a)(1)
02-A0-0001	11/4/02	Order re: Administrative Orders of the Court
02-A0-0002	11/5/02	Order re: Felony guilty pleas before Magistrate John A. Jarvey
03-A0-0001	1/2/03	ORDER Re: Local Rules of the Northern and Southern Districts of Iowa effective January 1, 2003

ADMINISTRATIVE ORDER BOOK-

RE: PUBLIC ADMINISTRATIVE ORDERS

MEMORANDUM

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ORDER #	DATE	DESCRIPTION
03-AO-0002	1/23/03	ORDER Re: Copies of Sealed Indictments--Notwithstanding Local Criminal Rule 6.1, attorneys retained to represent a defendant in a criminal case, attorneys appointed under the CJA to represent a defendant in a criminal case, and attorneys employed by the Federal Public Defender's Office who are planning to represent a defendant at an initial appearance in a criminal case, are entitled to receive a copy of the indictment in the case from the Clerk of Court upon the issuance of an order scheduling an initial appearance for the attorney's client. Attorneys receiving a copy of an indictment pursuant to this order are directed not to disclose to anyone that the indictment has been returned or the names of any of the defendants in the indictment until no earlier than two hours before the time scheduled for the initial appearance. Clerk of Court to place a copy of this order in the Public Administrative Orders binder
03-AO-0003	1/31/03	ORDER SEALING OF THE ADMINISTRATIVE RECORD IN APPEALS FROM DECISIONS OF THE SOCIAL SECURITY ADMINISTRATION - the Clerk of Court shall, without further order, seal the administrative record in all appeals from decisions of the Social Security Administration to this court at such time as the record is filed with the Clerk of Court. The Clerk of court also shall, without further order, unseal the record at such time as the case is terminated and the record is to be sent to permanent off-site storage.
03-AO-0004	2/5/03	ORDER of 8 th Circuit Judicial Council - I hereby certify that the 8 th Circuit Judicial Council has approved the amended Local Rules for the Northern and Southern Districts of Iowa, adopted by the courts on January 1, 2003.
03-AO-0005	2/6/03	ORDER - Effective 2/1/03, Central Division criminal cases arising in Winnebago, Worth, Hancock, Cerro Gordo, Franklin and Butler counties shall remain Central Division cases, but be filed and processed in the Cedar Rapids Division. The remainder of the Central Division cases shall be filed and processed in the Western Division. It shall be the responsibility of the U.S. Atty. to advise the Clerk upon filing of an indictment or information whether the case should be processed in the Cedar Rapids or Western Division. To facilitate this process those cases to be processed in the Cedar Rapids Division should be captioned Central-E and those to be processed in Western Division should be captioned Central-W.
03-AO-0006	3/6/03	ORDER - That the master jury wheels for the Cedar Rapids-Eastern Division, Central Division and Western Division of this district shall be refilled by not later than June 1, 2003.
03-AO-0007	3/31/03	ORDER--Pursuant to Directors Memo dated March 14, 2003, IT IS ORDERED the increase in transcript rates attached to this memo are approved in the NDIA effective March 14, 2003. A copy of this order shall be placed in the Public Administrative Order Book.

ADMINISTRATIVE ORDER BOOK-

**RE: PUBLIC ADMINISTRATIVE
ORDERS**

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ORDER #	DATE	DESCRIPTION
03-AO-0009	5/5/03	IN RE REFILLING MASTER JURY WHEEL - Section F of the Amended Plan for the Random Selection of Grand and Petit Jurors for the U.S. District Court for the North. Dist. Of Iowa (Plan) and Administrative Order 03-AO-0006 direct that the Master Jury Wheels for the North. Dist. Of Iowa are to be refilled by not later than June 1, 2003. The court has now been advised that, due to delays by the Administrative Office in approving the qualification questionnaires and in releasing the software to scan the new questionnaires, it is not practical to have all wheels refilled by June 1, 2003. The court believes that this constitutes cause under Section F of the plan warranting an extension of the time to refill all wheels. The master jury wheels currently in full force and effect shall be emptied and refilled by not later than July 1, 2003. Until the wheels are refilled the current wheels and panels shall remain in full force and effect.
03-AO-0010-P	6/2/2003	ORDER-The court recognizes that certain materials with the Clerk of Court routinely are permitted to be filed under seal, and in such instances, the sealing procedures in Local Rule 5.1(e) can be an unnecessary burden to the parties, the court, and the Clerk of Court. Accordingly, IT IS HEREBY ORDERED that notwithstanding the procedures set out in Local Rule 5.1(e) for filing materials under seal, a party may file the following materials under seal without first filing a request for leave to do so, and without an order authorizing the filing of the materials under seal (see order).
03-AO-0011-P	6/4/2003	ORDER-In the Matter of the Reappointment of Magistrate Judge John A. Jarvey-The active judges of the U.S. District Court for the North. Dist. Of Iowa have met and unanimously agree that the following persons shall constitute the Merit Selection Panel to consider the reappointment of John A. Jarvey as U.S. Magistrate Judge for the North. Dist. Of Iowa (Connie Alt, David Baker, Kevin Visser, Greg Lederer, Margie DeKock, Ron Olson, C.J. Williams, Jane Kelly and Edward Blando).
03-AO-0012-P	7/25/03	ORDER-In the Matter of Appointment of U.S. Magistrate Judge For the Northern District of Iowa-In accordance with the authority conferred by 28 U.S.C. Section 631, <u>et seq.</u> , and the further authority granted and action taken by the Judicial Conference of the U.S., IT IS ORDERED that John A. Jarvey is hereby reappointed to serve as a full-time Magistrate Judge for the Northern District of Iowa at the salary as may from time to time be fixed by the Judicial Conference of the U.S., with official station at Cedar Rapids, Iowa. Said John A. Jarvey shall enter upon the performance of the duties of U.S. Magistrate Judge at Cedar Rapids, Iowa on the 5 th day of October, 2003, but prior to commencement of such duties, he shall take the oath or affirmation as prescribed by 28 U.S.C. Section 453 and 631(g).
03-AO-0013-P	07/28/2003	ORDER-Having received approval by the Eighth Circuit Judicial Council as evidenced by the attached. IT IS ORDERED the attached revised Internal Controls are adopted.

